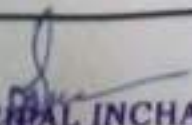


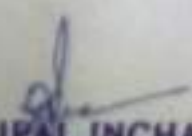
**ST. TERESA'S WOMEN'S TEACHERS' TRAINING INSTITUTE**  
Chamarajpet, Bengaluru-560018

**2020-2021 : Calendar of Events**


Date	I D.E.Ed.	II D.E.Ed.	Lecturer incharge
07-09-2020	Theory classes		All the lecturers
23-11-2020 to 01-12-2020	Early Childhood Education		Mrs.Sowbhagya
28-11-2020	Freshers Day NSS Initiation & Oath taking Ceremony		Mr.Jagadeesh&Mr.Paramashivam Mrs.MaryKumari
28-11-2020	Talents day		Mrs.MaryKumari
05-12-2020	Submission of ECE Record		Mrs.Sowbhagya
07-12-2020 to 10-12- 2020	Communication Skills Workshop		Mr.Jagadeesh
12-12-2020	Submission of Communication Skills records, Collecting the topics for Practice in teaching (visit school and later submit records)		Mr.Jagadeesh
14-12-2020 to 19-12- 2020	Transactional Skills Workshop		Sr.Prema
19-12-2020	Union election		Sr.Prema
23-12-2020	Christmas celebration		Mrs.MaryKumari
26-12-2020	Submission of Transactional Skills records		Sr.Prema

  
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28-12-2020 to 02-01- 2021	Micro Teaching Workshop	½ day theory class & ½ day - writing lesson plans and guidance	Mrs. Sowbhagya
04-01-2021	Submission of Micro Teaching records		
04-01-2021 to 07-01- 2021	Demonstration of Lessons		All Lecturers
08-01-2021	Confirming the topic		All Lecturers
08-01-2021	Orientation on Resources +E-Resources		Mrs. Mary Kumari
	Lesson Planning guidance in	Language	
		EVS	
		Maths	
	½ day Teaching Learning Resources Orientation and		Mrs. Sowbhagya
	½ day Lesson plan writing	Theory class	
	Final submission of Lesson plans record		
08-01-2021	Simulated Teaching		Mr. Paramashivam
13-01-2021	Guidance session – Practice in Teaching		
13-01-2021	NSS Initiation day and Oath taking		Mr. Jagadeesh
22-01-2021	Guidance session – Practice in Teaching		Sr. Prema

  
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23-01-2021	CCE & Nali-Kali	Mrs. Sowbhagya
27-01-2021 to 28-01-2021	Unit test Orientation	Mrs. Sowbhagya
30-01-2021	Marthy's Day	Mr. Jagadeesh
03-02-2021 to 12-02-2021	Practise Teaching	Sr. Prema
13-02-2021	Feedback session + Regular classes	
15-02-2021	Submission of records	Sr. Prema
16-02-2021	Regular Classes	
22-02-2021 to 27-02-2021	I Round Test for 1 <sup>st</sup> year II Round Test for 2 <sup>nd</sup> year	
01-03-2021 to 01-04-2021	Internship (For II year Students)	Mr. Jagadeesh
01-03-2021	Regular classes (For I year Students)	
08-03-2021	Women's Day Celebration	Mrs. Mary Kumari
10-04-2021	Regular classes (For II Year students)	
03-05-2021 to 08-05-2021	II Round Test for 1 <sup>st</sup> year III Round Test for 2 <sup>nd</sup> year	
12-05-2021 to 15-05-2021	Retest	


  
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17-05-2021 to 22-05- 2021	Open Book Test	
24-05-2021 to 29-05- 2021	I Preparatory Exam	
01-06-2021 to 05-06- 2021	Revision Work	
07-06-2021 to 12-06- 2021	II Preparatory Exam	
13-06-2021	Study holidays and Final Examination	

### Distribution of responsibilities

1. Time table and Friday Prayer : Sr. Prema
2. Mass, send off : Mrs. Sowbhagya & Mr. Jagadeesh
3. NSS Camp : Mrs. Mary Kumari & all the lecturers
4. Practice teaching : Sr. Prema
5. Internship : Mr. Jagadeesh
- (Students grouping, permission letters, relieving letters, lecturers time table etc.,)
6. Test time table and Question papers : Sr. Prema & Librarian  
Conducting test & examinations
7. I D.El.Ed. Class Teacher : Mrs. Sowbhagya
8. II D.El.Ed. Class Teacher : Mrs. Mary Kumari, Mr. Jagadeesh
9. Help in Office work(dept. letters) : Mrs. Sowbhagya
10. HRMS, Salary bill : Mrs. Sowbhagya, Mrs. Mary  
Kumari & Mr. Jagadeesh
11. Minutes of Meeting : Mr. Jagadeesh
12. College Report : Mrs. Sowbhagya

  
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